

MINUTES OF SPECIAL
CITY COUNCIL MEETING HELD
OCTOBER 26, 2010

The City of Olmos Park City Council held a special meeting on October 26, 2010 at 7:45 a.m. in the Council Chambers at City Hall. Mayor Susan Gragg presided and members present were Patricia Semmes, Ernest Locker, Gayle Girdley, Jeff Judson and Gene Allen. Administrative staff present were Amy Buckert, City Manager; Police Chief Fred Solis and Fire Chief Mark Medbury. Also present were Marc Schnall, City Attorney and Ronald Tefteller, 228 Luther Drive.

Mayor Gragg announced a quorum was present and called the meeting to order at 7:47 a.m.

Discuss hiring an interim City Manager and matters relating to process for hiring a permanent City Manager; take possible action

Mayor Gragg stated City Council should consider permanent changes to some of the job descriptions and delegate certain duties of the City Manager to other department heads.

Due to the substantial change in the City Manager duties and increased work load, Mayor Gragg recommended Council appoint Barbara Joseph as Interim City Manager on a part-time basis with the possibility of providing her with some assistance from Emily Beasley.

Councilman Judson arrived at 8:00 a.m.

Marc Schnall, City Attorney stated it would be appropriate for the City to enter into a contract with the Interim City Manager. He said this contract should have clear language on termination.

Councilman Allen made a motion to authorize Mayor Gragg to contact Barbara Joseph and inquire about her ability to work either part time or full time on an hourly basis and report to City Council. In addition to include allowing Mrs. Joseph the ability to use someone else on a part-time basis to supplement her workload needs. Councilman Locker seconded his motion and the vote was:

AYES:	Allen, Locker, Judson, Girdley, Semmes
NAYS:	None
ABSTAIN:	None

The vote in favor was unanimous.

City Council agreed not to hire a recruiter at this time.

Deliberate the duties of the Police Chief; take possible action. Possible Executive Session, pursuant to Texas Government Code 551.074 Personnel Matters

Police Chief Fred Solis announced he would like this item to be discussed in open session. She asked Chief Solis to begin the discussion.

Mayor Gragg stated the purpose of this item is to help define the duties of the Police Chief.

Chief Solis stated there was a training opportunity that came up last year and the Police Department needed a rifle for the officer's training. He stated he requested this rifle during the FY2010 budget sessions and the request was denied. He said he loaned his personal rifle to the officers so that they could complete their training. He said since then he traded seized firearms to acquire a rifle through Asset Seizure funds, which is not intermingled with the city budget.

He stated this training led to the decision to join the Live Oak Metro Swat Unit, a SWAT co-operative. This co-operative consists of ten cities that are not big enough to have a full team, with each City providing two or three officers to participate. He said this co-operative provides assistance to the City of Olmos Park if an emergency situation came up and needed a SWAT team.

He stated that since that time he has solidified a working relationship with Bexar County Sheriff's Office. He said Bexar County received \$1,000,000 through Homeland Security and purchased a \$500,000 vehicle for SWAT.

He said because it was purchased through Homeland Security funds they are obligated to allow the City of Olmos Park the use of the vehicle. The vehicle comes with a driver only and not a full SWAT crew. He said the average response time for the SWAT team to be suited and arrive at the scene is 45-60 minutes. Therefore, it is common practice and recommended to train the police department in first responder training. Chief Solis stated he is working with Alamo Heights and Terrell Hills on establishing a tri-city critical response team.

Ronald Tefteller stated if this discussion is simply a review of city functions to determine better ways to do things, that's great. However, if this has to do with the police department, he said he would like to request a meeting with City Council or their representatives to discuss what he personally knows about the last 14 years in this City with regard to the police department. He said Chief Solis has brought the experience necessary to start complying with the law which was not the case before, as well as the ability to keep proper records including evidentiary tracing.

City Council agreed to they would like to be kept informed and continue this discussion at a future meeting.

Deliberate the duties of the Fire Chief; take possible action. Possible Executive Session, pursuant to Texas Government Code 551.074 Personnel Matters
This item was not discussed.

Deliberate the duties of the City Manager; take possible action. Possible Executive Session, pursuant to Texas Government Code 551.074 Personnel Matters
This item was not discussed.

The meeting was adjourned at 9:15 a.m.

Susan O. Gragg
Mayor

ATTEST:

Celia M. DeLeon
City Secretary